

September Dynamics GP Tip

Fixed Allocation Accounts

Many companies allocate overhead expenses, such as rent or utilities, to departments. Fixed allocation accounts make this easy by automatically distributing the expense based on fixed percentages.

In this example, we created one fixed allocation account called Utilities Expense. The payables clerk only needs to code the expense to 000-6190-00 and the expense automatically breaks out and distributes the expense to the departments. Saves time and data entry errors!

Financial Page > Cards > Fixed Allocation

Fixed Allocation Maintenance

File Edit Tools Help sa Fabrikam, Ltd. 4/12/2017

Save Clear Delete

Account: 000 -6190 -00 Inactive
Description: Utilities Expense
Alias: UEX

Distribution Account	Percent
100 -6190 -00	5.00%
200 -6190 -00	5.00%
300 -6190 -00	35.00%
400 -6190 -00	20.00%
500 -6190 -00	10.00%
600 -6190 -00	25.00%
- -	0.00%
Total	100.00%

Level of Posting from Series:

Sales: Detail
Inventory Control: Detail
Purchasing: Detail
Payroll: Detail

Include in Lookup:

Sales
Inventory Control
Purchasing
Payroll

by Description